

St. John's Lutheran Church & School Volunteer and Staff Background Check Request Form

St. John's Lutheran is required to complete a criminal history and Michigan public sex offender background check on **ALL** volunteers and staff working directly with children.

The following information allows us to complete our records as needed. Please fill out in its entirety. The information obtained from these checks are kept confidential in the volunteer or staffs personnel records with the Director of Operations.

Once the background check is completed by the Director of Operations, this original request form is shredded. No personal information is kept on file.

Background checks must be repeated annually.

Please print clearly or circle correct response.	
Name (Last):	
Name (First):	
Name (Middle Initial):	
Race (please circle one)	White / Black / Asian or Pacific Islander / American Indian or Alaskan Native / Unknown-Other
Sex (please circle one)	Male Female
Date of Birth (mm/dd/yy):	
Other Last Name(s):	
Other First Name(s):	
Other Middle Name(s):	

Signature: _____
(Volunteer signature)

Date: _____

*****Completed form must be sent to the Business Manager prior to the volunteer or staff responsibilities beginning.***